

INTRODUCTION

Starting primary and secondary school is a stage in your child's development.

Choosing a school for your child is one of the most important decisions you will make as a parent/carer for your child(ren). This guide is designed to help you to apply for a school place.

Parents/carers of children in County Durham can apply for schools that have dedicated, talented staff to help them fulfil their potential. We are committed to working closely with school staff, governors and parents to make sure that all children in County Durham have an exciting, rewarding and successful experience in school.

So that you are fully aware of the necessary arrangements and procedures to follow when applying for a school place, you should

- read this Guide:
- if possible, visit schools on open days before making your final decision;
- consider how you will get your child to and from school if they do not qualify for free home to school transport from us.

We also strongly advise you to apply online via the Parent Portal at www.durham.gov.uk/schooladmissions

If you are unable to apply online you can request a paper application form from us on 03000 265896.

If, after reading this Guide you have any further questions, please contact the School Places and Admissions Team on 03000 265896 or email schooladmissions@durham.gov.uk

John Pearce Corporate Director Children and Young People's Services

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HOW TO APPLY FOR A SCHOOL PLACE FOR SEPTEMBER 2022

When To Apply

Reception at an Infant or Primary School -

your child's birthday must fall between 1 September 2017 and 31 August 2018 to apply for a place in Reception at an infant or primary school.

Junior School - your child's birthday must fall between 1 September 2014 and 31 August 2015 to apply for a Junior School Place.

Secondary - your child's birthday must fall between 1 September 2010 and 31 August 2011 to apply for a Secondary School Place.

You must make an application for a school place for your child as there is no automatic transfer from

- Nursery School to Infant/Primary School;
- Infant School to Junior School;
- Primary School to Secondary School.

If your child is already attending a school and you want to transfer to an alternative school in the area, you will need to complete an in-year transfer form. For details about transferring schools during the school year go to Page 25.

TIMELINE FOR YOUR CHILD'S PRIMARY APPLICATION

6 September 2021

Guide for Parents and application form are available

Apply online

at www.durham.gov.uk/schooladmissions

15 January 2022

Closing Date For Receipt of Applications

19 April 2022 "National Offer Day"

If you applied online your child's offer of a school place will be emailed to you.

If you applied using a written application form a letter informing you of the school place offered will be sent to your home address.

30 April 2022

Deadline for parents to accept the place offered for their child

9 May 2022 "Reallocation Day"

Any vacancies arising will be offered from the waiting list

If you are not successful in obtaining any of your preferences and wish to appeal for a school place, please email schooladmissions@durham.gov.uk or call 03000 265896

TIMELINE FOR YOUR CHILD'S SECONDARY APPLICATION

6 September 2021

Guide for Parents and application form are available **Apply online**

at www.durham.gov.uk/schooladmissions

31 October 2021

Closing Date For Receipt of Applications

1 March 2022 "National Offer Day"

If you applied online your child's offer of a school place will be emailed to you.

If you applied using a written application form a letter informing you of the school place offered will be sent to your home address.

15 March 2022

Deadline for parents to accept the place offered for their child

22 March 2022 "Reallocation Day"

Any vacancies arising will be offered from the waiting list

If you are not successful in obtaining any of your preferences and wish to appeal for a school place, please email schooladmissions@durham.gov.uk or call 03000 265896

HOW TO APPLY ONLINE

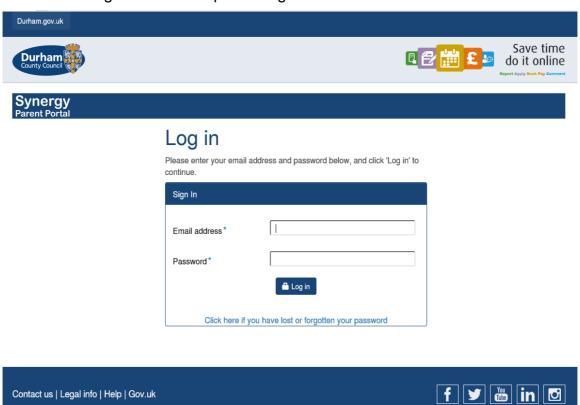
You will need access to a computer linked to the internet and a current e-mail address. (Tablets such as an iPad and smartphones such as iPhone are also compatible). If you do not have Internet access at home, staff in any of our libraries or One Point Hubs will be able to help you set up an e-mail address.

There are many benefits of applying online on the parent portal including:

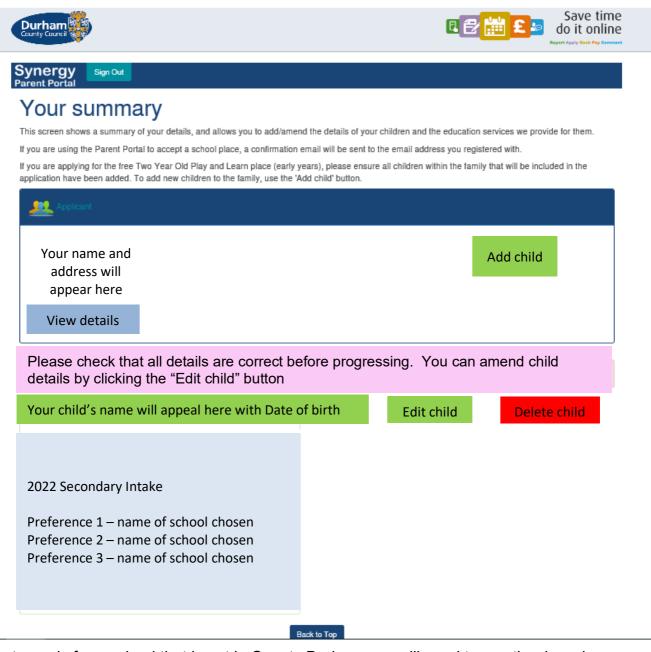
- it's quick, secure and easy to use;
- it can be accessed 24 hours a day, 7 days a week;
- you can apply from home, work or a library;
- your child's application cannot get lost in the post;
- the parent portal system guides you through the application process;
- you will receive an e-mail confirmation of the receipt of your application;
- you will receive an offer of a school place by email.

To complete the online application form:

- Go to the Synergy Parent Portal at <u>www.durham.gov.uk/schooladmissions</u>
- Choose either Primary or Secondary
- If this is your first application, you will need to create an account or if you are returning to your application or adding another child please log in.



Follow the instructions for completing the form using the links provided.



- to apply for a school that is not in County Durham you will need to use the drop-down menu and only type the beginning of the school name.
- You MUST press the 'submit application' button.
- You will then receive an e-mail confirming receipt of your child's application.

Please check your inbox for these emails. If you do not receive the email, check your junk mail first and <u>re-check that you have submitted</u> the application, then contact the School Places and Admissions Team on 03000 265896.

Please Note:

As we near the closing date for applications, the School Places and Admissions Team download your information from the Parent Portal. You will therefore be unable to alter your application at this time and a message on the Parent Portal will advise you to email any further changes to us at schooladmissions@durham.gov.uk

HOW TO APPLY USING A PAPER APPLICATION FORM

If you do not have access to a computer, please complete an application form in writing. You can call the School Places and Admissions Team on 03000 265896 and ask for a form to be sent out to you.

If you do complete an application form in writing, **you will not receive a receipt from us**. See "returning your child's application form" on Page 14.

Please ensure that you read the information in Section C at the top of Page 2 EFORE completing this form. SECTION A - CHILD'S DETAILS (Only the address of the child will be taken into account). First Name: Sumame: Sender: Male Female Date of Birth Child's Address Post Code: Current School: Current School: Please note that if your child was previously "looked after" but now resides with you, your child is no longer classed as "looked after". sy your child looked after by a council? Was your child in state care outside of England and ceased to be in state care as a result of Yes No Was your child previously "looked after" by a LA in England or Wales but ceased to be so Yes No Was your being adopted? Was your child previously "looked after" by a LA in England or Wales but ceased to be so Yes No because they were adopted for became subject to a child arrangement order or special guardianship order, adopted from state care outside regiland or Wales? Please attach a copy of the adoption order, child arrangements order or special guardianship order and "Please attach a copy of the adoption order, child arrangements order or special guardianship order and "Please attach a copy of the adoption order, child arrangements order or special guardianship order and "Please attach a copy of the adoption order, child arrangements order or special guardianship order and "Please attach a copy of the adoption order, child arrangements order or special guardianship order and "Please attach a copy of the adoption order, child arrangements order or special guardianship order and "Please attach as the child arrangements order or special guardianship order and "Please attach as the child arrangements order or special guardianship order and "Please attach as the child arrangements order or special guardianship order and "Please attach as the child arrangements order or special guardianship order and "Please attach as the child arrangement order or special guardianship order and "Please attach as the child arrangement order	Male Female Date of Birth Post Code: School: both that if your child was previously "looked after" but now resides with you, your child is no longer as "looked after". Yes No rollid in state care outside of England and ceased to be in state care as a result of Yes No
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	attach a copy of the adoption order, child arrangements order or special guardianship order and rom the local authority that last looked after the child confirming that he or she was looked after telp prior to that order being made with this application form.
f yes, which council "looks after" or	nich council "looks after" or ifter" your child?
	Id Tel. No. of Social Worker:
	ur child have an Education, Health & Care Plan? Yes No
SECTION B – PARENT/CARER'S DETAILS SECTIO	N B - PARENT/CARER'S DETAILS
	Mrs/Miss/Ms/Other Full Name:
What is your relationship to the child: Parent Legal Guardian Social Worker What is y	your relationship to the child: Parent Legal Guardian Social Worker
Young Carer Private Carer LA Foster Carer	Young Carer Private Carer LA Foster Carer
Contact Number Home Work Mobile Contact N	Number Home Work Mobile
Email: Email:	
Do ALL those with parental responsibility agree to this application?	those with parental responsibility agree to this application?
	w of anyone who does not agree to this application, please email their details to <u>schooladmissions@durham.gov.uk</u> lefinition please see the Primary and Secondary School Admission Guide 2022/23 on <u>www.durham.gov.uk/schooladmissions</u>
	definition please see the Finnary and Secondary School Admission Guide 2022/25 on www.dumann.gov.dx/schooladmissions

HOW TO COMPLETE YOUR CHILD'S APPLICATION

Section A - Your Child's Details

When you complete the application, you **must** give the child's current address at the time of application (see Declaration on Page 21.) **Please include the postcode so that we can assess your application correctly.** If you move address after you have submitted your application, you **MUST** notify the School Places and Admissions Team in writing or preferably via email to schooladmissions@durham.gov.uk immediately as this may affect the offer of a place made to your child

You must NOT give the address of child minders or other members of your family who may care for your child.

If you own more than one property, you should only state the property where you and the child actually live at or spend the most time at during the school year (i.e. Mondays to Fridays, term-time only). We will not consider temporary addresses as being the child's address. This means that if, for example, your child lives temporarily with other family members or moves to temporary accommodation for any reason, the child's address is the one where the child was living before the temporary move took place.

If parents are separated and the child lives for periods of time with each parent, the address used must be the property where the child is mainly resident during the school year i.e. Mondays to Fridays, term time only. If the child lives with each parent an equal amount of time during the school year, you must either agree between each other, or if this is not possible, provide a Court Order as to which address should be considered as the main address. You are not allowed to apply for a school place from two addresses. An offer of a school place will not be made unless/until only one home address has been agreed.

Section B - The Parent/Carer's Details

Please complete this section. It is very important that all those with parental responsibility agree to this application. If this is not the case you are requested to email schooladmissions@durham.gov.uk to inform us of the details of the parent who does not agree.

You are asked to complete the form as a parent, legal guardian, Local Authority Foster Carer, Private Foster Carer or Social Worker. The following is a definition of each category:

Parent - A child's father or mother.

Legal Guardian - A legal guardian is when a person (other than the child's parent or de facto custodian) has legal custody and control over a child. The guardian has the right to make all decisions concerning the child and is legally responsible for the child.

Local Authority Foster Carer – Usually long term but not exclusively – All children and young people in foster care are the responsibility of the Local Authority in the area where the child's birth family is resident at the time of being taken into care. The key responsibility remains with that Local Authority regardless of whether they are placed in local authority foster care or with an independent fostering provider.

Private Foster Carers – Usually short term but not exclusively - The parent(s) and/or other person with parental responsibility (PR) retains PR during a private fostering arrangement. They are responsible for any decisions about the child although they may wish to delegate certain responsibilities to the private foster carer, for example giving permission for immunisations and routine health care and agreeing to the child going on a school trip. Even where some powers are delegated, the parent or person with PR retains the final responsibility for the child's care. A private fostering arrangement is essentially one that is made privately (without the involvement of a LA).

Social Worker – is a professional concerned with helping individuals, families, groups and communities to enhance their individual and collective well-being.

Section C - Applying For A Voluntary (Aided) Faith School

You will **only** need to complete Section C if you are applying for a place for your child at a voluntary aided (faith) school. If you have included a voluntary aided (faith) school on your child's application we will send your details to that school so that your child's application can be considered, in line with the school's published admission policy and oversubscription criteria. The school will then provide us with a ranked list of applicants. This process will also apply in the case of academies, unless a service level agreement exists for us to undertake this function on their behalf.

We will co-ordinate all the applications to ensure that every child in Durham gets one offer of a school place. We will do this by applying the ranking information in the following way:

- where your child is eligible for a place at only one of the preferred schools/ academies, a place at that school/ academy will be offered to your child.
- where your child is eligible for a place at two or more of the preferred schools/ academies, your child will be offered a place at whichever school/ academy you ranked the highest.

You can either contact the faith schools directly for their own admission criteria, or alternatively we have published their admission criteria on our website at www.durham.gov.uk/schooladmissions.

Section D - Medical / Social Reasons

For medical reasons, please see oversubscription criterion (ii) for community and voluntary controlled infant, junior and primary schools on Page 15 and for community secondary schools, foundation schools and academies on Page 17.

For medical and social reasons please ensure that you attach supporting evidence from a professional dealing with your case e.g. a Doctor. The evidence must explain why the school you wish your child to attend is the **only school** that can meet your child's medical or social needs and what difficulties would be caused if they had to attend an alternative school. Reasons such as food allergies, asthma, anxiety and Attention Deficit Hyperactivity Disorder (ADHD) will not be considered as exceptional medical factors as all schools are able to effectively manage these.

Section E – Late Applications

Late Application - Infant, Junior nd Primary School

IF YOUR APPLICATION FORM IS RECEIVED LATE YOUR CHANCES OF BEING OFFERED A PLACE AT ONE OF YOUR PREFERRED SCHOOLS WILL BE GREATLY REDUCED.

Applications received by the closing date take priority over late applications. However, applications which are received for good reason after the closing date because of very exceptional circumstances will be accepted and treated as on time applications, provided they are received before 6 March 2022, the date the allocation procedures begin.

If you believe that there are very exceptional circumstances which prevented submission of your child's application form by the stated deadline, you must inform us in writing providing clear evidence so that we can consider why you were unable to apply by the deadline of 15 January 2022. We will consider each case on an individual basis and the decision will be final. You need to be aware that if it is agreed to consider your child's application as late for very exceptional reasons this does not mean that your child can be offered a place.

It simply means that your child's application will be considered in accordance with the admission criteria along with all others which were received on time.

Late applications which are received between 15 January 2022 and 6 March 2022 will be considered and, as far as possible, will be offered a school place on 19 April 2022.

Late applications received on or after 6 March 2022 which are not deemed by us as on-time applications because of very exceptional circumstances will, on 9 May 2022 be offered a place in accordance with parental preference, where possible. If that is not possible, a place will be offered at the nearest school with places available.

For applications received between 9 May 2022 and 31 August 2022 inclusive, offer/refusal letters will be sent out within 14 days of us receiving the application. We will offer a place at the school highest in the parents' order of preference that has a place available or, if this is not possible, at the nearest suitable school that has a place available. For those who do not receive a higher preference of school, the waiting lists will continue to operate. See Page 26 for information on how waiting lists operate.

Late Application - Secondary School

Applications received by the closing date of 31 October 2021 take priority over late applications. However, applications which are received for good reason after the closing date because of very exceptional circumstances will be accepted and treated as on time applications, provided they are received before 25 January 2022, the date the allocation procedures begin.

If you believe that there are very exceptional circumstances which prevented submission of your child's application form by the stated deadline, then you must inform us in writing providing evidence so that we can consider why you were unable to submit an application form by the deadline of 31 October 2021.

We will consider each case on an individual basis and the decision will be final. You need to be aware that if it is agreed to consider your child's application as late for very exceptional reasons this does not mean that your child can be offered a place. It simply means that your child's application will be considered in accordance with the admission criteria along with all others which were received on time.

Late applications which are received between 1 November 2021 and 25 January 2022 will be considered and, as far as possible, will be offered a school place on 1 March 2022.

Late applications received on or after 26 January 2022 which are not deemed by us as on-time applications because of very exceptional circumstances will, on 22 March 2022 be offered a place in accordance with parental preference, where possible. If that is not possible, a place will be offered at the nearest school with places available.

For applications received between 22 March 2022 and 31 August 2022 inclusive, offer/refusal letters will be sent out within 14 days of us receiving the application. We will offer a place at the school highest in the parents' order of preference that has a place available or, if this is not possible, at the nearest suitable school that has a place available. For those who do not receive a higher preferred school, the waiting lists will continue to operate. See Page 26 for information on how waiting lists operate.

Section F - Preferences

Please list up to $\bf 3$ schools/academies in your child's application and reason for your preferences (optional). Please put the schools/academies in preference order i.e. your first preference at number 1.

Choosing only 1 school/academy or repeating the name of the school/academy 2 or 3 times will not improve your chances of being offered a place at your first preference.

It is possible to list just 1 preference. However, if you do so and that school is oversubscribed, we will make you an offer of a school place at the nearest school to your child's home address with places available. This school may be further away from your home address than your preferred school.

Choosing a school which is not the nearest school to your child's home address may have implications for transport to that school – see Page 29 for the home to school transport policy.

Please note that attending a Nursery Unit attached to a primary school does not mean that your child will be admitted to Reception at that school as that is not a criterion for admission if the school receives more applications than it has places available.

Please also note that your child's records from the current school/early years setting will be made available to the primary school or secondary school to assist with the transition process. This is in line with the Education (Pupil Information) (England) regulations 2005. Should you require more information regarding the information sharing, please contact the Data Protection Officer at your child's current school/early years setting.

To assist with the transition arrangements for children, information from your child's educational record may be shared with Durham County Council. This may include but is not limited to data on behaviour, attendance, SEND, your child's attitude to learning, child's social skills, emotional intelligence and self-awareness, links between the family and school, school moves, involvement from external agencies e.g. One Pont, Educational Psychologist, Behaviour support. This data is shared in line with the Education (Pupil Information) (England) regulations 2005. Should you require more information regarding the information sharing, please contact the Data Protection Officer for your child's current school or early years setting.

Changing Preferences – Primary School Applications

Where applications for primary school places are received by the deadline of 15 January 2022 and parents subsequently wish to **change the order** of their preferences, they can do so up to 6 March 2022. However, if parents wish to change or add schools to their initial application after the deadline of 15 January 2022, this will be considered to be a late application.

Changing Preferences – Secondary School Applications

Where applications for secondary school places are received by the deadline of 31 October 2021, and parents subsequently wish to **change the order** of their preferences, they can do so up to 25 January 2022. However, if parents wish to change or add schools to their initial application after the deadline of 31 October 2021, this will be a late application.

Sibling Link

Please remember to enter all sibling link(s) details (including name, gender, date of birth) that your child will have at the school (please see oversubscription criterion iii on Pages 15 and 17 for the definition of "sibling"). The sibling must be attending the same school when your child starts in September 2022.

Equal Preference

We will treat your first, second and third preferences as separate applications and work out if your child qualifies for a place. If your child qualifies for more than one school or academy you have listed, we will offer a place at your highest preference. If you cannot be offered one of your preferences, you will be offered a place at the nearest suitable school or academy to the child's home address with places available.

The definition of a 'suitable school/academy' for our admissions purposes is a maintained school/academy that offers an efficient, full-time education suited to the age, ability, aptitude and any special educational needs of the child. If you would like more information about our schools, please contact them directly. Details are at the back of this Guide.

Places are allocated by strictly applying the admission criteria for the school(s). The oversubscription criteria (used to rank applicants) for all community and voluntary controlled schools are on Pages 15 to 18.

To request the oversubscription criteria for voluntary aided (faith) schools and academies please see www.durham.gov.uk/schooladmissions - School admission arrangements 2022/2023 or contact the establishment directly. All academies except Ouston Primary, New Seaham Academy, North Durham Academy, Consett Academy, Easington Academy, Shotton Hall Academy, Park View School, Hermitage Academy and Teesdale School have the same oversubscription criteria as community and voluntary controlled schools.

Returning Your Child's Application Form:

PLEASE DO NOT RETURN YOUR FORM TO THE SCHOOL. SCHOOLS ARE NOT ALLOWED TO SEND YOUR CHILD'S APPLICATION FORM TO US.

We strongly advise you to return your child's application form via the Post Office by "Royal Mail Signed for™" or "Royal Mail Special Delivery Guaranteed" as it is your responsibility to ensure we receive your child's application. The Post Office will give you a receipt. It is particularly important you request this given the current situation with Covid 19 and changes to working practices, in particular remote working.

The number on the receipt is a tracking number and you will be able to check online or via your mobile to see when your child's application has been delivered to us at http://www.royalmail.com/personal/uk-delivery/signed-2nd-class as the delivery must be signed for; this is your confirmation that we have received your child's application.



Please keep your receipt because if your child's application form does not arrive in our office for any reason, we will need to see your receipt as proof of postage prior to the deadline. If you are unable to provide your receipt, your child's application will be treated as a late application. Please see Pages 11 and 12 for information on late applications. If you decide to hand deliver your child's application to the council offices at Green Lane, Spennymoor, you should request a receipt which will be dated by a member of staff on Reception. You must keep this receipt as proof of delivery. If you are unable to provide your receipt, your child's application will be treated as a late application.

What Happens If My Child's Preferred School(s) Have Too Many Applications For the Places Available?

If a school/academy has too many applications for the places available, it is known as an oversubscribed school. In this case we must strictly apply our published oversubscription criteria to decide who gets a place.

OVERSUBSCRIPTION CRITERIA FOR COMMUNITY AND VOLUNTARY CONTROLLED INFANT, JUNIOR AND PRIMARY SCHOOLS

Oversubscription Criteria For Community And Voluntary Controlled Infant, Junior And Primary Schools And Academies (but not Browney Academy, New Seaham Academy, Sacriston Academy or Ouston Primary School) – Please see www.durham.gov.uk/schooladmissions or contact the school for this information

i Children who are 'looked after' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence/child arrangements, or special guardianship order* or, children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted

A "looked after" child is a child who is, at the time of making an application to a school, in the care of a LA in England, or being provided with accommodation by a LA in England in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

- * An adoption order is an order under Section 12 of the Adoption Act 1976 or Section 46 of the Adoption and Children Act 2002. A "child arrangements order" is an order settling the arrangements to be made as to the person with whom the child is to live under Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
- ii Medical reasons children with very exceptional medical factors directly related to school placement.

Some admission authorities will consider individual applications for children with very exceptional medical factors directly related to school placement. This type of application must be supported in writing by relevant professional agencies e.g. a doctor and it is the parents' responsibility to provide the relevant documentation.

This supporting evidence should be wholly persuasive. It must explain why the school you wish your child to attend is the **only school based on fact, not opinion,** that can meet your child's medical or social needs and the difficulties that would be caused if they had to attend another school.

Reasons such as food allergies and Attention Deficit Hyperactivity Disorder (ADHD) will not be considered as exceptional medical factors as all schools are able to effectively manage these. Supporting evidence will be considered by the relevant admission authority and may require liaison with relevant health care professionals. The provision of any information/evidence does not necessarily in itself guarantee the offer of a place at your desired school. The relevant admission authority will make the final decision on the application.

iii Sibling links Children who have a sibling** already attending the school and who is expected to be on roll at the school at the time of admission.

** Sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, step - brothers or sisters and children of the parent/carer's partner. Some schools give priority to siblings of children attending another community and voluntary controlled school with which they have close links (for example, schools on the same site). These are called linked schools. Where this is the case, this is indicated in the "individual school information" at the back of this Guide.

If parents are separated and the sibling lives with each parent an equal amount of time during the school year, you must either agree between each other, or if that is not possible, provide a Court Order as to which address should be considered as the main address for this purpose. An offer of a school place will not be made unless/until only one home address has been agreed.

Please indicate when applying if there is either:

- a sibling currently attending the school for which you have applied, or
- a sibling who will be attending the linked school.

The linked schools are:

- 1. Consett Infant and Consett Junior
- 2. South Stanley Infant and South Stanley Junior
- 3. Cockton Hill Infant and Cockton Hill Junior
- 4. Acre Rigg Infant and Acre Rigg Academy

iv. Distance - Children who live nearest the preferred school/academy measured by the shortest walking route (See home to school transport on page 29).

This will be based on the child's address. If parents are separated and the child lives with each parent an equal amount of time during the school year, you must either agree between each other, or if that is not possible, provide a Court Order as to which address should be considered as the main address for this purpose.

A Geographic Information System (GIS) is used to identify and measure the shortest route. In all cases the GIS identifies the route to be measured by connecting in a straight line the centre point* of the child's house or in the case of a flat from the centre point* of the building, to the closest point on the nearest route on the Ordnance Survey MasterMap® Highways Network – Roads and the Ordnance Survey MasterMap® Highways Network – Paths to the nearest school site entrance.

OVERSUBSCRIPTION CRITERIA - SECONDARY:

Oversubscription Criteria for Community Secondary Schools, Foundation Schools and Academies but not North Durham Academy, Consett Academy, Easington Academy, Hermitage Academy, Park View School, The Academy at Shotton Hall, Teesdale School or UTC South Durham. For Faith Academies, North Durham Academy, Consett Academy, Easington Academy, Hermitage Academy, Park View School, Teesdale School and UTC South Durham please contact the schools for this information or look on www.durham.gov.uk/schooladmissions - School admission arrangements 2022/2023.

If a school/academy has too many applications for the places available, it is known as an oversubscribed school and we must strictly apply our published oversubscription criteria to decide who gets a place.

i Children who are 'looked after' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence/child arrangements, or special guardianship order* or, children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A "looked after" child is a child who is, at the time of making an application to a school, in the care of a LA in England, or being provided with accommodation by a LA in England in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

* An adoption order is an order under Section 12 of the Adoption Act 1976 or Section 46 of the Adoption and Children Act 2002. A "child arrangements order" is an order settling the arrangements to be made as to the person with whom the child is to live under Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

ii Medical reasons - children with very exceptional medical factors directly related to school placement.

Some admission authorities will consider individual applications for children with very exceptional medical factors directly related to school placement. This type of application must be supported in writing by relevant professional agencies i.e. a doctor and it is the parents' responsibility to provide the relevant documentation. This supporting evidence should be wholly persuasive. It must explain why the school you wish your child to attend is the **only school based on fact, not opinion,** that can meet your child's medical or social needs and the difficulties that would be caused if they had to attend another school. Reasons such as food allergies and Attention Deficit Hyperactivity Disorder (ADHD) will not be considered as exceptional medical factors as all schools are able to effectively manage these. Supporting evidence will be considered by the relevant admission authority and may require liaison with relevant health care professionals. The provision of any information/evidence does not necessarily in itself guarantee the offer of a place at your desired school. The relevant admission authority will make the final decision on the application.

- iii Sibling links Children who have a sibling** already attending the school and who is expected to be on roll at the school at the time of admission.
- ** Sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, step brothers or sisters and children of the parent/carer's partner. Parents should indicate when applying if there is a sibling currently attending the school for which they have applied.

If parents are separated and the sibling lives with each parent an equal amount of time during the school year, you must either agree between each other, or if that is not possible, provide a Court Order as to which address should be considered as the main address for this purpose. An offer of a school place will not be made unless/until only one home address has been agreed.

iv Applicants to their nearest school - those children who have applied for a place at the nearest school to their home address measured by the shortest walking route. (See home to school transport on Page 29).

If parents are separated and the child lives with each parent an equal amount of time during the school year, you must either agree between each other, or if that is not possible, provide a Court Order as to which address should be considered as the main address for this purpose. **An offer of a school place will not be made unless/until only one home address has been agreed.**

 ${\sf NB-for\ Park\ View\ School},$ it is the Church Chare site that is considered, not the North Lodge site when determining the nearest school.

A Geographic Information System (GIS) is used to identify and measure the shortest route. In all cases the GIS identifies the route to be measured by connecting in a straight line the centre point* of the child's house or in the case of a flat from the centre point* of the building, to the closest point on the nearest route on the Ordnance Survey MasterMap® Highways Network – Roads and the Ordnance Survey MasterMap® Highways Network – Paths to the nearest school site entrance.

The LA will not include any other routes or use other methods of measurement.

v All other applicants

Tie Breaker - Where the school is oversubscribed within any of the above categories the following tiebreakers will be applied:

- (a) For those children who have applied for a place at the nearest school to their home address (category 4), priority will be given to those living closest to the nearest school measured by the shortest walking route;
- (b) For other children (category 5), priority will be given to those children who live nearest to the school applied for. Otherwise if only one final place can be offered and two applicants live equidistant from the school, the LA's system of random allocation will apply.
 - In the unlikely event of the school being oversubscribed within categories 1, 2 tiebreaker (b) will apply.

Reallocation Day

If you have not been offered your first, second or third preferred school the LA has a day called reallocation day. The dates for reallocation are:

Secondary - 22 March 2022 Primary - 9 May 2022

On reallocation day the LA seeks to offer places from the waiting list where places have become available due to a parent's change of circumstances such as moving home or simply deciding that they did not want the school they first chose.

Late applications are also taken into consideration at this point.

The LA will write to you to let you know if we can make an offer from the waiting list for your child. We will not, however, write to parents where we cannot offer a place at a school from the waiting list. (see Page 26 for information on how waiting lists work).

What If I Move Address?

You **MUST** notify the School Places and Admissions Team in writing or preferably via email to schooladmissions@durham.gov.uk immediately as this may affect the offer of a place made to your child.

You should also notify us in writing or preferably via email to schooladmissions@durham.gov.uk of any change in your circumstances which would affect the offer of a place, including a change in your school preference, or if you intend to move out of County Durham, or if you intend to place your child at an independent school. If you do intend to apply for a place for your child at an independent school, you should apply directly to the independent school concerned.

Offering A School Place

We will make the offer of a place for community and voluntary controlled schools as the admissions authority for these schools. If more children want a place than there are places available, we will offer places according to the admissions policy and oversubscription criteria. See Pages 15 to 18.

Withdrawing An Offer Of A School Place

We will not withdraw an offer of a school place unless

- the place has been offered in error; or
- it is established that the offer was obtained through a fraudulent or intentionally misleading information on the application.

Where the parent has not responded to the offer, we will give the parent a further opportunity to respond and explain that the offer may be withdrawn if they do not.

Applying For A School Place In Another Local Authority (this includes applying for a place during the school year).

We will liaise with other LA's if applications are received for a place in another LA's school/academy. You can also apply for a place outside of the County Durham area. If you do this online, you will need to use the drop-down menu and only type the beginning of the school name.

If you live in County Durham but are applying for an **in-year place** for your child in another LA area, you must make an application to the LA in which the school is located.

If you want to know more about schools in other LA areas, you will need to contact the relevant LA for advice.

Sunderland City Council	School Admissions Team, Peoples Services, Civic Centre, Sunderland, SR2 7DN	0191 5205553	school.admissions@sunderland.gov.uk
Gateshead Council	School Organisation and Admissions Team, Dryden Centre, Evistones Road, Low Fell, NE9 5UR	0191 4332109 4332757 4332756	schooladmissions@gateshead.gov.uk
Darlington Borough Council	School Admissions Team, Children Families and Learning, Town Hall, Darlington, DL1 5QT	01325 406333	schools.admissions@darlington.gov.uk
Hartlepool Borough Council	School Admissions Team, Children's and Joint Commissioning Services, Hartlepool Centre of Excellence for Teaching and Learning, Brierton Lane, Hartlepool, TS25 4AF	01429 523768 01429 523765 01429 284368	admissionsteam@hartlepool.gov.uk
Stockton Borough Council	School Admissions Team, Municipal Buildings, Church Road, Stockton- On-Tees, TS18 1XE	01642 526605	school.admissions@stockton.gov.uk
North Yorkshire County Council	Admissions Transport and Welfare Team, County Hall, Northallerton, North Yorkshire, DL7 8AD	01609 533679	schooladmissions@northyorks.gov.uk
Cumbria County Council	School Admissions and Appeals, Cumbria House, 117 Botchergate, Carlisle, CA1 1RD	01228 221582	school.admissions@cumbria.gov.uk
Northumberland County Council	School Admissions, County Hall, Morpeth, Northumberland, NE61 2EF	01670 624889	schooladmissions@northumberland.gov.uk

Checking Your Address Details And Signing The Declaration

DECLARATION - When submitting a written or on-line application for a school place for your child you are required to sign a declaration which states that you:

- have read, understood and agree to abide by the conditions as set out in this Primary and Secondary School Admission Guide;
- confirm that you have parental responsibility for the child (or have care and control of the child), and in seeking to apply for your child a school place, you have no knowledge of any opposition to this application from any other person who has parental responsibility for the child. (If applicable, you will inform us of the individual who opposes the transfer and supply their contact details by email to schooladmissions@durham.gov.uk);
- will inform us immediately either by email to schooladmissions@durham.gov.uk or in writing to let us know of any change of address after the submission of your child's application;
- understand that your child's school place can be withdrawn even if he/she has started at the school if the place was fraudulently obtained;
- agree and consent to us sharing your data with other agencies, where it is necessary to do so and where the law allows, in accordance with the new General Data Protection Regulation (GDPR) (see our Corporate Privacy Statement at http://www.durham.gov.uk/dataprivacy under Schools and Education);
- hereby agree and consent to us checking the details you have provided on this application against Council Tax, Electoral Registration and other Council records to confirm that the child is resident at the address in Section A of the application form or online;
- understand that if you have provided information that is incorrect or incomplete, you may be investigated, and action may be taken against you (including court action).

On the Parent Portal (online application process) it is not possible to submit your child's application unless you tick the box to say that you have read and understood the above declaration.

Privacy Notice – General Data Protection Regulation (GDPR)

Find out how and why we collect information about you, what we collect and who we share it with. Be aware of your rights, how to correct things that are wrong, and how to object to us using the data. The General Data Protection Regulation (GDPR) legally controls what data can be collected and what can be done with it. Our Corporate privacy statement (PDF, 170.6kb) explains how we will deal with your data. We are committed to dealing with your information safely and securely. We need to collect and share information in order to deliver our services effectively. We take our responsibility to protect your information seriously and we will use it in accordance with the legal requirements of the General Data Protection Regulation. We are a data controller for the purposes of GDPR. The information you provide to us on your child's admissions application form and in any supporting documents will be used to process your child's application and to ensure the efficient co-ordination and fair allocation of school places. We may also share this data for the following purposes:

- to enable the forward planning of school budgets;
- to assist in the development of Policy proposals;
- to assist with the provision of school transport;
- for the prevention and/or detection of crime.



We may use the information you have provided for research and statistical purposes. We will ensure that statistics are developed in such a way that individual children cannot be identified from them.

Admission Of Children Below Compulsory School Age, Delayed Entry To School And Admission Of Children Outside Their Normal Age Group

Compulsory school age is the start of the first school term after a child's 5th birthday. For those children starting school for the first time we will offer all children a full-time school place from the September following their 4th birthday. Children must be receiving full-time education by the **start** of the term following their 5th birthday.

Autumn Born Children – children born between 1 September and 31 December reach compulsory school age on 31 December and must be receiving full-time education at the start of the spring term (i.e. after the Christmas holidays, in January);

Spring Born Children – children born between 1 January and 31 March reach compulsory school age on 31 March and must be receiving full-time education by the start of the summer term (i.e. after the Easter holidays, in March or April);

Summer Born Children – children born between 1 April to 31 August reach compulsory school age on 1 September and must be receiving full-time education by the start of the autumn term (i.e. they are not required to start school until a full school year after the point at which they could first have been admitted).

Before deciding to delay a child's entry to school, we would recommend that parents visit the schools for which they are thinking of applying.

If you believe your child should be educated in a different year group, you must at the time of application submit information in support of the request demonstrating how it is in the best interests of the child to be admitted outside of their normal age group. If the delayed entry is agreed, it is up to the Head Teacher as to which year group your child will be taught in throughout the school. This will be done in consultation with parents.

Delayed entry is not a statutory right, but parents have the right to **request** delayed entry. Parents of summer born children may request to delay entry to school by a year. They do not enter with their normal age group – instead they start school in September following their 5th birthday in <u>Reception</u>. This is a year later than their normal age group.

The process we and other admission authorities in the area have put in place:

- requires the parent to make an application for their child's normal age group at the usual time, but enables them to submit a request for admission out of the normal age group at the same time
- ensures that the parent receives the response to their request before primary school places are offered.

Where a parent's request for delayed entry is agreed, they must make a new application as part of the main admissions round the following year. **NB This request must be made on a paper application form.** If the request for delayed entry is not agreed, the parent must decide whether to accept the offer of a place for the normal age group, or to refuse it and make an in-year application for admission to Year 1 for the September following the child's fifth birthday.

Please note that one admission authority cannot be required to honour a decision made by another admission authority on admission out of the normal age group.

Parents, therefore, should consider whether to request admission out of the usual year group at all their preference schools, rather than just their first preference school.

Also, please note that once your child has started school, you cannot request a delayed entry. Once a child has started school, it is the decision of the school as to which is the most appropriate year group/class your child will be educated in.

Where a child has been educated out of the normal age group, the parent may again request admission out of the normal age group when they transfer to junior or secondary school. It will be for the admission authority of that school to decide whether to admit the child out of their normal age group. A decision will be made based on the circumstances of each case and will be in the child's best interests and will bear in mind the age group the child has been educated in up to that point.

Children are assessed when they reach the end of each key stage, not when they reach a particular age. There are no age requirements as to when children must take their GCSEs or other assessments.

Reserving Places

Places cannot be reserved in schools/ academies in the expectation of further applications from families moving into the area.

In-Year Fair Access

We have in place an In-Year Fair Access Protocol to ensure that access to education is secured quickly for unplaced and vulnerable children and those who are having difficulty securing a school place in - year. Admission of children under the In-Year Fair Access Protocol will take precedence over children on a waiting list who are attending another school.

Children covered by this protocol are any who are vulnerable and/or hard to place in a school and the protocol balances the circumstances of the child and the circumstances of the school. All schools in an area admit their fair share of children with challenging behaviour. For more information contact us on 03000 265896.

Children Of UK Service Personnel

For families of service personnel with a confirmed posting to the County Durham area, or crown servants returning from overseas to live in County Durham, we will allocate a place in advance of the family arriving in the area, provided the application is accompanied by an official letter that declares a relocation date and a Unit Postal Address or Quartering Area Address when considering the application against our oversubscription criteria. This will include accepting a Unit Postal Address or Quartering Area Address for a service child. We will not refuse a service child a place because the family does not currently live in the area but cannot reserve blocks of places for these children.

In respect of applications received for children of UK service personnel for admission outside the normal admissions round (in-year applications), these children may be admitted under exceptional circumstances to a school that would otherwise breach Infant Class Size legislation, **but only if the child would have been allocated a place at the school during the normal admissions round had the family been posted in the area at that time.** We will need to consider the number of in-year applications made in respect of children of UK service personnel before making a final decision. Please note that this does not apply to these families who leave the UK service personnel and relocate to an address in County Durham.

Department For Education

We are also required by law to pass information to the Department for Education.

If you need more information about how the Department for Education stores and uses your information please go to the following website:

http://www.education.gov.uk/researchandstatistics/datadatam/b00212337/datause

If you require any further information about the school admissions data that we hold or how we share it, please contact the School Places and Admissions Team on 03000 265896.

TRANSFERRING SCHOOLS DURING THE SCHOOL YEAR / IN - YEAR ADMISSIONS

You may need to transfer your child from one school to another during the school year. Please note that choosing a school which is not the nearest school to your child's home address may have implications for transport to that school – see Page 29 for the home to school transport policy.

Moving Home - Primary School Age Children

If your child is of primary school age and you are moving home please go to https://www.durham.gov.uk/article/2197/Changing-schools-during-the-school-year and complete a T1 form

NB if you are wishing to move your primary age child **for any other reason**, please contact the School Places and Admissions Team on 03000 265896 option 1. You will be sent a T3 form to complete. You will need to complete Section A-G and your child's current school will need to complete Section H.

Transferring your Secondary Age Child or Transferring your child of any age for any other reason

Please contact the School Places and Admissions Team on 03000 265896 option 1 and a T2 form will be sent to your home address. You will need to complete Section A-G and your child's current school will need to complete Section H.

A child can only transfer to another school/academy if places are available.

We advise parents/carers **not** to withdraw their child from one school/academy before admission to another has been agreed. It is expected that your child will continue to attend their current school/academy during the transfer process.

Both parents must agree to the transfer regardless of who the child lives with. Applications for school transfers should not be made until agreement has been reached and confirmed. The only exception to this is if it is not possible to contact one of the parents after all efforts, including legal or court action have been exhausted.

Primary and Secondary Age Children

Please contact The School Places and Admissions Team on 03000 265896 to discuss the transfer of your child(ren) to another school.

If there are no places available at your preferred school, please see information on waiting lists on Page 26.

YOUR CHILD HAS NOT BEEN OFFERED YOUR FIRST PREFERENCE SCHOOL – WHAT TO DO NEXT.

Waiting List

If you have not been offered your highest preference school, you can add your child's name to a waiting list at a community, voluntary controlled school or academy. To add your child's name to the waiting list at a voluntary aided (faith) school/academy please contact the relevant school directly. Please note you can add your child's name to numerous waiting lists. Places will be offered from the waiting list in accordance with the oversubscription criteria on pages 15-18. If the waiting list is in respect of an aided school or those academies that have their own oversubscription criteria, you will need to contact that school or academy directly.

If you wish your child's name to remain on a waiting list, please inform us by email to schooladmissions@durham.gov.uk or in writing to School Places and Admissions Team, Children and Young People's Services, Green Lane, Spennymoor, Co Durham DL16 6JQ between 7 May - 30 June 2022.

IF YOU DO NOT CONTACT US, YOUR CHILD'S NAME WILL BE REMOVED FROM THE WAITING LIST AT THE END OF THE SCHOOL YEAR i.e. July 2022.

You should be prepared to take up a place as soon as it is offered and specifically within two weeks of the offer of a place.

If you move address whilst your child's name is on the waiting list, you must let us know in writing immediately. We can then place your child in the correct position on the waiting list and will contact you if a place becomes available to which your child is entitled. Proof of address will be required. All offers of a school place from any waiting list will be made by us.

The waiting list is ranked in accordance with the oversubscription criteria for that particular school or academy. Please note that your child's place **may** be affected by the movement of other children i.e. if a parent wishes their child to be removed from the waiting list because, for example, they have a place at another school some children will move nearer to the top of the waiting list. Similarly if a child is added to the waiting list, for example, they move into the area, this **may** have a negative impact on your child's position.

APPEALING FOR A SCHOOL PLACE - (Summer applications and in-year applications)

If we are not able to offer one of your preferred schools, please contact the School Places and Admissions Team general number (03000 265896) and ask for one of the Appeal Officers to call you back to discuss the appeals process.

Reason for your appeal. Before deciding whether to appeal, you may want to consider:

- Contacting us on 03000 265896 to be advised of alternative schools with places available;
- A visit to alternative schools / academies that still have places available to determine how
 classes are taught i.e. some primary schools mix teaching groups for example Reception and
 Year 1, or Year 1 and Year 2 and so on;
- The admission policy for admitting children to your preferred school;
- Your reasons for wanting your child to attend your preferred school; and
- How strong a case you have i.e. you must be able to persuade an Independent Appeal Panel
 that your child's need to be admitted at the school is greater than the school's belief that there

will be a negative impact on those children on roll in that year group. If you are not able to persuade the Panel that this is the case, then your appeal will be dismissed.

If you still wish to appeal, you will need to ensure that your appeal is heard with applicants for the same school by the end of the summer term therefore you will need to submit your appeal by

Secondary 12 April 2022 Primary 17 May 2022

Appeals not submitted by this date will still be heard, however this will be at a later date. Please note that there may already have been successful appeals in April or May which makes it more difficult for your appeal to be successful. It is therefore in your child's best interests to appeal with all other applicants.

You can appeal for more than one school/academy in order of priority. You may want to attend an appeal for more than one school/academy. The outcome of one does not affect the other and accepting a place at an alternative school does not affect the outcome of your appeal.

You can only appeal once per academic year for admission of your child to a particular year group.

We will only offer a second appeal for the same academic year where we accept there has been a significant and material change in the circumstances of the parent or child, such as a change of address.

Your appeal will be heard within the following timescales:

- For applications made in the normal admissions round, appeals will be heard within 40 school days of the deadline for lodging appeals;
- For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals, where possible, or within 30 school days of the appeal being lodged.

For information on transferring schools during the school year (in year) applications see Page 25 and appealing for a school place during the school year see Page 26.

Please note that if your appeal is successful and it is not your nearest suitable school/academy, you will be responsible for transporting your child to school (see Page 29 Home to School Transport).

Appealing For A Place At A Voluntary Aided (Faith) School

You will need to contact the school directly for their admission appeal process and appeal forms.

Appealing For A Place At North Durham Academy, Consett Academy, Hermitage Academy, The Academy at Shotton Hall, Easington Academy, Teesdale School, Sacriston Academy and Browney Academy

You will need to contact the academy directly for their admission appeal process and appeal forms.

Infant Class Size Legislation

By law, infant classes (Reception, Year 1 or Year 2) must not have more than 30 children.

By law, an appeal which would impact on class size legislation can only be successful if one or more of the following circumstances apply:

If we have made an error and not offered places in line with this Guide.

If we have acted unreasonably* by not offering you a place at an alternative school.

Unreasonableness (an objective test defined by the Courts as a decision that no Local Authority in the country would have made, in all the circumstances of the case, and/or beyond the range of response open to a reasonable Local Authority making the decision).

If you are considering appealing for a place at a school, you are advised to email the School Places and Admissions Team on schooladmissions@durham.gov.uk or call 03000 265896 and request an appeal officer to call you back to explain in more detail about the law relating to infant class sizes.

Appealing For A School Place (Primary & Secondary) During The School Year

If we are not able to offer a place at the school you wish your child to transfer to, you are advised to email the School Places and Admissions Team on schooladmissions@durham.gov.uk or call 03000 265896 and request an appeal officer to call you back to discuss the appeals process. If you do decide to appeal after considering the reasons for appeal on Page 26, your appeal will be heard within 30 school days of the appeal being lodged.

Please note any queries around your child's appeal will be answered in either the admission appeal documentation which is sent to you at least 7 days prior to the appeal hearing, or discussed during the group appeal where all parents will be in attendance.

HOME TO SCHOOL/COLLEGE TRANSPORT

You will qualify for free home to school transport <u>if</u> you are eligible under one of the two policies below. If you believe you do qualify, you can apply on line at <u>www.durham.gov.uk/schooltransport</u>

If you are unable to apply online, please contact us on 03000 264444 Option 1 to request an application form (S20). Please remember to attach your working tax credit document to your application if applying under the national extended rights transport policy.

1) Home to School Transport Policy

To qualify for free home to school transport, children of compulsory school age are required to attend the <u>nearest</u> suitable school, where the home to school distance (based on the child's address) using the shortest route is over **2** miles for children up to the age of 8 years. At the start of the academic year, after the child's 8th birthday, a reassessment will take place as children 8 years and over will only qualify for transport assistance if the shortest route to the <u>nearest</u> suitable school is over **3** miles.

2) National Extended Rights Transport Policy

If your child does not qualify for transport under the home to school transport policy, a national extended rights transport policy provides extended rights to students who are eligible for free school meals; or whose parents receive their maximum level of Working Tax Credit (WTC) (i.e. reduction to the income must be £0.00 on your award notice).

This policy provides transport for:

Primary Children – age 8 but under 11 years, transport will be provided to the nearest suitable school where that school is more than **2** miles from the child's home.

Secondary Children – transport to 1 of the 3 nearest suitable qualifying secondary schools where the school is <u>more than 2 but less than 6 miles</u> from the child's home **OR** transport to the nearest suitable secondary school preferred because of your religion or belief for children whose parent(s) adhere* to that particular faith, where that school is more than 2 but less than 15 miles from the child's home. *Parental adherence is defined as to the Roman Catholic faith where at least one parent and the child are baptised Roman Catholic or to the Anglican faith where at least one parent is a confirmed Anglican and the child is baptised Anglican. If you are applying for transport to a Roman Catholic or Anglican Secondary School, you will need to provide the following:

- Roman Catholic Baptismal Certificates. If these are not available, please attach a letter from your Parish Priest confirming that at least 1 parent and the child are baptised Roman Catholic.
- Anglican Confirmation and Baptismal Certificates. If these are not available, please attach a letter from your Vicar confirming that at least 1 parent is a confirmed Anglican and the child is baptised Anglican.

After reading the above, if you believe you do qualify for free home to school transport, please complete an S20 application on line at www.durham.gov.uk/schooltransport or request an S20 application form by calling 03000 26 4444 Option 1.

How We Measure Home To School For Transport Purposes

A Geographic Information System (GIS) is used to identify and measure the shortest route. The GIS **only** identifies routes on the Ordnance Survey MasterMap® Highways Network – Roads and the Ordnance Survey MasterMap® Highways Network – Paths which are national recognised datasets.

The LA will not include any other routes or use other methods of measurement.

In all cases the GIS identifies the route to be measured by connecting in a straight line the centre point* of the child's house or in the case of a flat from the centre point* of the building, to the closest point on the nearest route on the Ordnance Survey MasterMap® Highways Network – Roads and the Ordnance Survey MasterMap® Highways Network – Paths to the nearest school site entrance.

The GIS identifies all routes and undertakes ALL measures in exactly the same way for every child. The LA uses the same system for all children to identify or measure a route. This is to provide consistency and fairness for ALL children.

* In accordance with the co-ordinates of the Basic Land and Property Unit on the National Land and Property Gazetteer.

Unsuitable Routes

We **may** have a duty to provide free travel where the walking route has been assessed as unsuitable by us. The Courts have determined that a route is available if a child/young person, accompanied as necessary, can walk along it with reasonable safety. We have an agreed policy on the criteria to be used when assessing whether a route is suitable and will apply this policy in all circumstances. If a route can be made suitable, or if an alternative suitable walking route can be identified and transport had been provided, this will then be removed.

Concessionary Travel

If your child is not eligible for free travel you may be able to apply for a concessionary seat.

Where there are spare places on school transport there may be an opportunity to buy a seat for your child.

There is a charge for a concessionary seat provided by the council which may be paid in instalments. Some schools have their own schemes and you should contact the school for further details. For further information on concessionary travel please contact the Integrated Passenger Transport Team, telephone 03000 264444 (option 3) or email IPTContractsTeam@durham.gov.uk

For full details of the policy and general principles applying to free travel please see our website www.durham.gov.uk/schooltransport

Exceptional Circumstances

It may be that you believe your child should be considered for transport as they have exceptional circumstances. If you are applying on the basis of exceptional circumstances, please email schooltransportteam@durham.gov.uk with full details of the exceptional circumstance(s) and where applicable include medical evidence.

Travel Assistance For Children With SEN And (Or) Disabilities

Free travel is generally made available to enable children and young people with a Statement of Special Educational Needs or an Education, Health and Care Plan to attend the nearest suitable

primary or secondary school and where the home to school distance is over 2 miles for children up to the age of 8 years. At the start of the academic year, after the child's 8th birthday, a reassessment will take place as children 8 years and over will only qualify for transport assistance if the shortest route is over 3 miles.

If parents decide to send their child to another school, they will be responsible for the cost of transporting their child to that school.

Personal Budgets

The parent/carer of a child with an Education, Health and Care Plan, or the young person if the applicant is between the ages of 16 and 25 years, can request a personal budget for some or all of the provision. In deciding whether to award a personal budget, we would have to be satisfied that:

- Any different arrangements would meet the needs of the child/young person; and
- No additional costs would be incurred by us.

It is important to note if you wish to be awarded a personal budget that the responsibility of employing a taxi company, driver and passenger assistant will be that of the parents.

Declaration - When submitting a written or on-line application for home to school transport for your child you are required to sign a declaration as follows:

Durham County Council is under a duty to protect the public funds it administers, and may use the information you have provided on the S20 application form for the prevention and detection of fraud. You will need to declare that you:

- have read, and agree to abide by, the conditions as set out in the home to school transport policy;
- are the parent/carer who has parental responsibility for the child and all those with parental responsibility agree to the child's application;
- agree and consent to us sharing your data with other agencies, where it is necessary to do so and where the law allows, in accordance with the new General Data Protection Regulation (GDPR) (see our Corporate Privacy Statement at http://www.durham.gov.uk/dataprivacy under Schools and Education);
- will inform us immediately by email to schooltransportteam@durham.gov.uk or in writing, of any change of address;
- understand that if you have provided information that is incorrect or incomplete, Durham County Council will withdraw your child's travel assistance immediately, all costs will need to be repaid, you may be investigated and we may take action against you (this may include court action).

For Post-16 Transport please see www.durham.gov.uk/schooltransport

CHILDREN WITH SPECIAL EDUCATIONAL NEEDS (SEN) AND (OR) DISABILITIES



Nearly all children and young people with SEN and (or) disabilities in County Durham can be successfully included in mainstream education but there may be times in their school life that some children will need additional help with their learning. This can normally be provided within their own school, in partnership with the child, young person, parents or carers and with the involvement of other agencies as appropriate.

However, if your child has a severe learning difficulty following an assessment which will take account of the views of the child and parent as well as seeking advice from the child's teacher and other specialists where necessary, we may decide to issue a SEN Support Plan or an Education, Health and Care Plan. Both of those plans will include outcomes that we all want to achieve and provide details of the support needed. Children, young people and their parents or carers will be involved in making decisions about the support needed to meet the agreed outcomes within a plan.

Parents who want further information regarding their child's difficulties should contact the school SENCO or the Head Teacher in the first instance.

Applying For A School Place If Your Child Has An Education, Health And Care Plan (EHC Plan)

Children and young people with an Education, Health and Care Plan who will be attending a Special School will need to contact SEND, Looked After & Vulnerable Groups Casework Team on 03000 265878. It is most likely that parents will have already had some contact with this team as they will be determining the nearest appropriate special school. Please note that if parents choose a school that is not their nearest this will impact on whether or not we can provide transport.

For those children and young people with an Education, Health and Care Plan whose parents wish them to attend a mainstream school please apply as advised on Pages 7-9.

Individual school/academy information

The following lists contain useful information about our schools/academies in County Durham. Every school/academy also publishes its own booklet of information. Parents interested in obtaining copies should contact the schools/academies, and/or visit their websites.

Schools/academies also hold open days/evenings in order to give parents more information. You should contact the school/academy for more details.

School and Addresses	(L) indicates a Linked School see Page 16 for information.					
Age Range	(N) Indicates a school which has a nursery unit. Please note that attending a Nursery Unit attached to a primary school does not mean that your child will automatically be admitted to Reception of that school as that is not a criterion for admission if the school receives more applications than it has places available.					
PAN 2022/2023 (Published Admission Number):	For community and voluntary controlled schools, the PAN is set by Durham LA, in consultation with the school. It represents the maximum number of children likely to be admitted to the Reception Class (or Year 3 in the case of junior schools) or Year 7 in secondary schools during the academic year 2022/2023. For voluntary aided (faith) schools, the Governing Body is the admission authority and for academies it is the relevant Academy Trust, and these set the PAN.					
Total Number of Applicants for 2021/22	Primary – This total includes all applications made for the school. Secondary – This total includes all applications made for the school.					
The last place was offered on the basis of:	This column shows how the last place at the school was offered for those schools that received more applications than there were places available (i.e. oversubscribed). This will give you an indication of the likelihood of your child being offered a place at your preferred school, however, it cannot be relied upon as there are many variables that could affect the allocation of school places each year (e.g. number of applicants, number of siblings, distance from school etc.)					

- All foundation schools and non-faith academies except for Browney Primary, Ouston Primary, New Seaham Academy, Sacriston Academy, North Durham Academy, Consett Academy, Easington Academy, Hermitage Academy, The Academy at Shotton Hall, Park View School and Teesdale School have the same admission policy and oversubscription criteria as those for community and voluntary controlled secondary schools.
- If you are considering applying for a place in a voluntary aided (faith) school/academy, please either
 contact the school directly or alternatively we have published their particular admission oversubscription
 criteria on our website at www.durham.gov.uk/schooladmissions School admission arrangements
 2022/2023 (a hard copy is available if you do not have internet access, please telephone 03000 265896).
- Applications can be made to the UTC South Durham (which caters for the age range 14-19) by contacting the UTC South Durham directly.

INDIVIDUAL PRIMARY SCHOOL/ACADEMY INFORMATION

North Area

Nursery Schools

School and Address	Tel No	Age Range
Beechdale Nursery Beechdale Road, Consett	(01207) 505752	Nursery
Oxhill Nursery Oxhill, Stanley	(01207) 232266	Nursery

Special Schools

School and Address	Tel No
Croft Community School Greencroft Road End, Annfield Plain, Stanley	(01207) 234547
Villa Real School Villa Real Road, Consett	(01207) 503651

Community, voluntary controlled schools and non-faith academies

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants For 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2213	Annfield Plain Infant Northgate, Annfield Plain, Stanley	(01207) 234691	4-7	40	47	26	
2212	Annfield Plain Junior Front Street, Annfield Plain, Stanley	(01207) 234531	7-11	42	38	31	
2205	Beamish Primary Co-operative Villas, Beamish, Stanley	(0191) 3700181	3-11 (N)	15	12	6	
2749	Benfieldside Primary Moorlands, Blackhill, Consett	(01207) 591369	3-11 (N)	45	50	22	
2233	Bloemfontein Primary The Middles, Craghead, Stanley	(01207) 232198	4-11	24	28	15	
2146	Bournmoor Primary Lambourne Close, Bournmoor, Houghton-le- Spring	(0191) 3854291	4-11	25	23	12	
2745	Bullion Lane Primary Bullion Lane, Chester-le- Street	(0191) 3882482	3-11 (N)	45	45	26	
2261	Burnhope Primary Langley Avenue, Burhope, Durham	(01207) 520243	3-11 (N)	15	17	11	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2234	Burnopfield Primary Front Street, Burnopfield, Newcastle-upon-Tyne	(01207) 270397	3-11 (N)	50	78	50	
2232	Burnside Primary Mendip Terrace, South Stanley, Stanley	(01207) 234020	3-11 (N)	30	25	11	
2266	Castleside Primary Moorland Crescent, Castleside, Consett	(01207) 508237	4-11	20	25	13	
2210	Catchgate Primary Blackett Street, Catchgate, Annfield Plain, Stanley	(01207) 234252	3-11 (N)	38	38	30	
2133	Cestria Primary Church Chare, Chester-le-Street	(0191) 3882483	4-11	60	176	60	1.919 miles in the distance criterion
3031	Chester-Le-Street CE (Controlled) Primary Hilda Park, Chester-le- Street	(0191) 3882328	4-11	60	47	25	
2208	Collierley Primary Front Street, Dipton, Stanley	(01207) 570298	4-11	28	26	15	
2278	Consett Infant School Teesdale Street, Consett	(01207) 504464	3-7 (N)	60	99	44	
2277	Consett Junior (L) Beechdale Road, Consett	(01207) 504431	7-11	60	60	60	
2272	Delves Lane Primary Delves Lane, Consett	(01207) 502619	3-11 (N)	50	35	26	
2217	East Stanley School Chester Road, East Stanley, Stanley	(01207) 233611	4-11	34	58	29	
3063	Ebchester Church of England Primary School Ebchester, Consett	(01207) 560349	4-11	15	38	13	
2105	Edmondsley Primary Front Street, Edmondsley, Durham	(0191) 3710443	3-11 (N)	25	32	11	
2126	Fencehouses Woodlea Primary Fence Houses, Houghton- le-Spring	(0191) 3852675	3-11 (N)	30	53	22	
3526	Greenland Community Primary, South Moor Road, South Moor, Stanley	(01207) 232147	4-11	51	85	49	
3213	Lanchester Endowed Parochial (Controlled) Primary Front Street, Lanchester, Durham	(01207) 520436	3-11 (N)	52	76	46	
2729	Langley Park Primary Langley Park, Durham	(0191) 3731398	3-11 (N)	30	27	13	
2259	Leadgate Primary West Street and Alder Grove, Leadgate, Consett	(01207) 503656	3-11 (N)	30	42	29	
2108	Lumley Infant and Nursery, Great Lumley, Chester-le-Street	(0191) 3885292	3-7 (N)	60	77	52	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/23	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2107	Lumley Junior Cocken Lane, Lumley, Chester-le-Street	(0191) 3882310	7-11	49	46	43	
2276	Moorside Primary Chester Road, Moorside, Consett	(01207) 509724	3-11 (N)	26	22	15	
2943	Newker Primary Waldridge Road, Chester-le-Street	(0191) 3887099	3-11 (N)	60	102	60	
2136	Ouston Primary Arisaig, Ouston, Chester-le-Street	(0191) 4102599	4-7	45	65	38	
2005	Pelton Community Primary Pelton Site, Pelton, Chester-le-Street	(0191) 3700260	3-11 (N)	55	59	31	
2125	Red Rose Primary York Terrace, Chester-le- Street	(0191) 3886251	4-11	45	164	45	2.229 miles in the distance criterion
2744	Roseberry Primary Pelton Lane, Chester-le- Street	(0191) 3700182	3-11 (N)	42	54	37	
2021	Sacriston Academy Witton Road, Sacriston	(0191) 3710777	3-11 (N)	30	39	20	
2017	Shield Row Primary Shield Row, Stanley	(01207) 239661	4-11	30	48	26	
2257	Shotley Bridge Primary Infant – Benfieldside Road Junior – Snows Green Road, Shotley Bridge, Consett	(01207) 260 444	4-11	60	121	60	1.763 miles in the distance criterion
2225	South Stanley Infant (L) Tyne Road, South Stanley, Stanley	(01207) 232445	3-7 (N)	60	69	36	
2226	South Stanley Junior (L) Tyne Road, South Stanley, Stanley	(01207) 232059	7-11	52	38	41	
3522	Tanfield Lea Community Primary, Tanfield Lea, Stanley	(01207) 234500	4-11	50	73	39	
2269	The Grove Primary Oakfield Lane, The Grove, Consett	(01207) 502938	3-11 (N)	25	48	26	1.666 miles in the distance criterion
2114	West Pelton Primary West Pelton, Stanley	(0191) 3700238	4-11	15	16	12	
2462	Witton Gilbert Primary Sacriston Lane, Durham	(0191) 3710424	4-11	30	49	24	

School Ref No	School and Address	Tel No	Age Range	PAN 2021/2022	Total No of Applicants for 2020/21	Total No. of Places offered up to 20/6/20
3413	All Saint's Catholic Voluntary Aided Primary Kitswell Road, Lanchester	(01207) 520435	4-11	30	57	17
2021	Bishop lan Ramsey Church of England Primary Manor Road, Medomsley, Consett	(01207) 560235	4-11	30	28	15
3409	Our Lady and St Joseph's Roman Catholic Voluntary Aided Primary Brooms, St Ives Road, Leadgate, Consett	(01207) 503979	4-11	17	11	5
3344	St Bede's Roman Catholic Voluntary Aided Primary Front Street, Sacriston, Durham	(0191) 3710272	4-11	15	33	15
3346	St Benet's Roman Catholic Voluntary Aided Primary St. Benet's Way, Ouston	(0191) 4105857	3-11 (N)	30	54	28
3343	St Cuthbert's Roman Catholic Voluntary Aided Primary Ropery Lane, Chester-le-Street	(0191) 3882305	4-11	30	50	23
3381	St Joseph's Roman Catholic Voluntary Aided Primary Front Street, Stanley	(01207) 232624	4-11	30	55	26
3401	St Mary's Roman Catholic Voluntary Aided Primary Pemberton Road, Blackhill, Consett	(01207) 502657	4-11	30	83	29
3384	St Mary's Roman Catholic Voluntary Aided Primary Hustledown, South Moor, Stanley	(01207) 232189	4-11	21	35	14
3404	St Patrick's Roman Catholic Voluntary Aided Primary Stanley Street, Consett	(01207) 503982	3-11 (N)	60	78	43
3382	St Patrick's Roman Catholic Voluntary Aided Primary North Road, Flint Hill, Dipton	(01207) 570316	4-11	25	40	19
3403	St Pius X Roman Catholic Voluntary Aided Primary Thornfield Road, The Grove, Consett	(01207) 503604	4-11	15	23	4

If you are considering applying for a place in a voluntary aided (faith) school/academy, Sacriston Academy or Ouston Primary for your child you should contact the school directly for their admission criteria or go to www.durham.gov.uk/schooladmissions School admission arrangements 2022/2023.

South West Area

Nursery School

School and Address	Tel No	Age Range
Aclet Close Nursery Aclet Close, Bishop Auckland	(01388) 603006	Nursery
Etherley Lane Nursery Hazel Grove, Bishop Auckland	(01388) 604835	Nursery
Oxclose Nursery Oxclose Crescent, Spennymoor	(01388) 814970	Nursery
Tudhoe Moor Nursery Tudhoe Moor	(01388) 816112	Nursery

Special Schools

School and Address	Tel No
The Meadows Whitworth Lane, Spennymoor	(01388) 811178
The Oaks Rock Road, Spennymoor	(01388) 827380
Evergreen Warwick Road, Bishop Auckland	(01388) 459721
Windlestone Dene Bridge View, Chilton, Ferryhill	(01388) 720337

Community, Voluntary Controlled Schools and Non-Faith Academies

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2400	Broom Cottages Primary & Nursery School Broom Cottages, Ferryhill	(01740) 651363	3-11 (N)	45	66	41	
2413	Butterknowle Primary Butterknowle, Bishop Auckland	(01388) 718369	4-11	12	11	7	
2351	Byers Green Primary Wear View, Byers Green	(01388) 603483	4-11	15	16	12	
2002	Chilton Academy Chilton, Ferryhill	(01388) 720255	3-11 (N)	54	35	29	
2397	Cleves Cross Primary and Nursery School Cleves Cross, Ferryhill	(01740) 651599	3-11 (N)	30	77	30	0.802 miles in the distance criterion
2440	Cockfield Primary Front Street, Cockfield, Bishop Auckland	(01388) 718263	3-11 (N)	15	22	13	
2434	Cockton Hill Infant (L) McIntyre Terrace, Cockton Hill, Bishop Auckland	(01388) 604627	4-7	60	80	52	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2433	Cockton Hill Junior (L) McIntyre Terrace, Cockton Hill, Bishop Auckland	(01388) 602058	7-11	60	5460	54	
2704	Copeland Road Primary West Auckland, Bishop Auckland	(01388) 832576	4-11	25	32	21	
2185	Cotherstone Primary Cotherstone, Barnard Castle	(01833) 650491	4-11	12	5	1	
2372	Coxhoe Primary Cornforth Lane, Coxhoe, Durham	(0191) 3770294	4-11	52	88	52	
2385	Dean Bank Primary Dean Bank, Ferryhill	(01740) 651512	3-11 (N)	30	37	19	
2417	Escomb Primary Escomb, Bishop Auckland	(01388) 603273	4-11	30	55	22	
2401	Etherley Lane Primary Clarence Gardens, Etherley Lane, Bishop Auckland	(01388) 603105	4-11	49	64	34	
3130	Evenwood Church of England Primary New Road, Evenwood	(01388) 832047	3-11 (N)	15	22	15	
2368	Ferryhill Station Primary Ferryhill Station, Ferryhill	(01740) 651291	4-11	15	15	7	
2410	Forest-of-Teesdale Primary, Forest-of- Teesdale, Barnard Castle	(01833) 622220	4-11	5	0	0	
3131	Gainford Church of England (Controlled) Primary, Low Road, Gainford, Darlington	(01325) 730274	4-11	15	15	10	
3121	Green Lane Church of England (Controlled) Primary, Green Lane, Barnard Castle	(01833) 690298	4-11	30	48	26	
3134	Ingleton Church of England (Controlled) Primary, Manor Road, Ingleton, Gainford, Darlington	(01325) 730366	4-11	15	12	7	
2750	King Street Primary High Grange Road, Spennymoor	(01388) 816078	4-11	30	82	27	
2361	Kirk Merrington Primary South View, Kirk Merrington, Spennymoor	(01388) 816230	4-11	25	86	26	2.286 miles in the distance criterion
2001	Middlestone Moor Primary Rock Road, Middlestone Moor, Spennymoor	(01388) 816351	3-11 (N)	38	60	38	
2430	Middleton-In-Teesdale Primary, Town End, Middleton-in-Teesdale,	(01833) 640382	3-11 (N)	25	11	9	
2442	Montalbo Primary Fairfield Road, Barnard Castle	(01833) 637718	3-11 (N)	30	52	30	1.569 miles in the distance criterion

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2003	North Park Primary St. Andrew's Lane, Spennymoor	(01388) 815943	3-11 (N)	38	47	27	
2330	Oakley Cross Primary Oakley Cross, West Auckland	(01388) 833186	3-11 (N)	26	31	15	
2394	Ox Close Primary Oxclose Crescent, Spennymoor	(01388) 814860	4-11	45	140	46	0.738 miles in the distance criterion
3516	Prince Bishops Community Primary, Gibson Street, Coundon Grange	(01388) 451278	3-11 (N)	30	42	30	
2409	Ramshaw Primary Ramshaw, Oaks Bank, Evenwood	(01388) 832411	4-11	11	14	6	
2016	Rosa Street Academy Rosa Street, Spennymoor	(01388) 815427	4-11	30	54	16	
2705	St Andrew's Primary St Andrew's Road, Bishop Auckland	(01388) 605385	4-11	26	42	18	
3123	St Anne's Church of England Primary Warwick Road, Bishop Auckland	(01388) 603359	4-11	30	94	30	0.768 miles in the distance criterion
2419	St Helen Auckland Community Primary Manor Road, St Helen Auckland	(01388) 604168	3-11 (N)	30	38	24	
3141	Staindrop Church of England (Controlled) Primary, Black Swan Wynd, Staindrop.	(01833) 660334	4-11	30	31	18	
2423	Thornhill Primary Thornhill Gardens, Shildon	(01388) 772906	4-11	30	66	30	1.046 miles in the distance criterion
2438	Timothy Hackworth Primary Byerley Road, Shildon	(01388) 772959	3-11 (N)	60	67	41	
2426	Toft Hill Primary Toft Hill, Bishop Auckland	(01388) 832393	4-11	26	36	19	
2011	Tudhoe Colliery Primary (an Academy), Front Street, Tudhoe Colliery, Spennymoor	(01388) 814399	4-11	30	94	30	1.290 miles in the distance criterion
2009	Victoria Lane Academy Victoria Lane, Coundon,	(01388) 603588	3-11 (N)	30	17	11	
2370	West Cornforth Primary High Street, West Cornforth	(01740) 654315	4-11	30	35	28	
3523	Woodhouse Community Primary, Walker Drive, Bishop Auckland	(01388) 602885	3-11 (N)	30	33	26	
2428	Woodland Primary, The Edge, Woodland, Bishop Auckland	(01388) 718271	4-11	12	8	1	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21
3303	Bowes Hutchinson's Church of England (Aided) Primary Bowes, Barnard Castle	(01833) 628291	4-11	10	11	7
3465	St Chad's Roman Catholic Voluntary Aided Primary The Baltic, Witton Park, Bishop Auckland	(01388) 603632	4-11	15	12	7
3444	St Charles' Roman Catholic Voluntary Aided Primary Durham Road, Spennymoor	(01388) 814285	4-11	30	67	30
3513	St John's Church of England Aided Primary Jubilee Road, Shildon	(01388) 773476	3-11 (N)	30	59	30
3469	St Joseph's Roman Catholic Voluntary Aided Primary Victoria Lane, Coundon, Bishop Auckland	(01388) 602608	4-11	25	22	17
3461	St Mary's Roman Catholic Voluntary Aided Primary Birch Road, Barnard Castle	(01833) 637029	4-11	15	16	4
3462	St Wilfrid's Roman Catholic Voluntary Aided Primary Murphy Crescent, Bishop Auckland	(01388) 603451	3-11 (N)	30	64	30

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Central Area

Nursery School

School and Address	Tel No	Age Range
Langley Moor Nursery Brandon Lane, Langley Moor, Durham	(0191) 3780830	Nursery

Special Schools

School and Address	Tel No
Durham Trinity School and Sports College	(0191)
Dunholme Close Aykley Heads, Durham, DH1 5WB	3864612
Elemore Hall School	(0191)
Littletown, Sherburn, Durham	3720275

Community, Voluntary Controlled Schools and Non-Faith Academies

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2477	Bearpark Primary Colliery Road, Bearpark, Durham	(0191) 3848958	4-11	15	17	7	
2498	Belmont Cheveley Park Primary Scardale Way, Belmont, Durham	(0191) 3869494	4-11	30	82	29	
3161	Belmont CE (Controlled) Primary, Buckinghamshire Road, Belmont	(0191) 3844178	4-11	52	67	36	
2388	Bowburn Primary, Surtees Avenue, Bowburn, and Wylam Street, Bowburn, Durham	(0191) 3770497	2-11 (N)	75	65	42	
3525	Brandon Community Primary, Carr Avenue, Brandon, Durham	(0191) 3780038	3-11 (N)	58	62	45	
2015	Browney Academy Harle Street, Browney, Durham	(0191) 3780562	4-11	25	68	30	
2362	Cassop Primary Cassop, Durham	(0191) 3770293	4-11	20	51	18	
2308	Crook Primary and Nursery Croft Street, Crook	(01388) 762400	3-11 (N)	60	71	47	
2747	Durham Gilesgate Primary Kepier Crescent, Gilesgate, Durham	(0191) 3847284	3-11 (N)	30	38	19	
2497	Esh Winning Primary The Wynds, Esh Winning, Durham	(0191) 3734701	3-11 (N)	38	51	40	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2748	Finchale Primary Canterbury Road, Newton Hall, Durham	(0191) 3865187	4-11	30	82	30	
2751	Framwellgate Moor Primary Newton Drive, Framwellgate Moor, Durham	(0191) 3865400	3-11 (N)	45	120	45	2.470 miles in the distance criterion
2319	Frosterley Primary School Bridge End, Frosterley, Bishop Auckland	(01388) 528358	4-11	15	10	6	
2301	Hamsterley Primary Hamsterley, Bishop Auckland	(01388) 488279	4-11	7	7	3	
2310	Hartside Primary Hartside, Crook	(01388) 766686	4-11	30	66	30	0.686 miles in the distance criterion
2318	Howden-Le-Wear Primary School Street, Howden-le- Wear, Crook	(01388) 763287	4-11	25	40	17	
2302	Hunwick Primary, Church Lane, Hunwick, Crook	(01388) 602150	4-11	30	27	9	
2374	Kelloe Primary, Front Street, Kelloe, Durham	(0191) 3770275	3-11 (N)	21	29	13	
2455	Langley Moor Primary Brandon Lane, Langley Moor, Durham	(0191) 3780103	4-11	30	88	30	
2499	Laurel Avenue Community Primary, Laurel Avenue, The Woodlands, Durham	(0191) 3868416	3-11 (N)	15	27	17	
2472	Ludworth Primary, Moor Crescent, Ludworth, Durham	(01429) 820207	3-11 (N)	15	17	10	
2116	Nettlesworth Primary Nettlesworth, Chester-le- Street	(0191) 3710444	4-11	15	32	14	
2481	Neville's Cross Primary, Relly Path, Neville's Cross, Durham	(0191) 3842249	4-11	42	132	43	3.183 miles in the distance criterion
2453	New Brancepeth Primary, Rock Terrace, New Brancepeth, Durham	(0191) 3730736	3-11 (N)	17	20	16	
2488	Newton Hall Infant Langley Road, Newton Hall, Durham	(0191) 3861203	4-7	60	107	40	
2311	Peases West Primary Billy Row, Crook	(01388) 762380	3-11 (N)	15	18	12	
2470	Pittington Primary Hallgarth Lane, Pittington, Durham	(0191) 3720314	3-11 (N)	30	62	30	3.982 miles in the distance criterion
2321	Rookhope Primary Rookhope, Bishop Auckland	(01388) 517268	4-11	6	3	1	
2473	Sherburn Primary Cookshold Lane, Sherburn Village, Durham	(0191) 3720281	4-11	30	38	29	
3167	Shincliffe Church of England (Controlled) Primary, Beal Walk, Shincliffe, Durham	(0191) 3843739	4-11	30	71	30	1.538 miles in the distance criterion

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
3519	Silver Tree Primary Durham Road, Ushaw Moor, Durham	(0191) 3730622	4-11	30	39	26	
2322	St John's Chapel Primary Burnfoot, St John's Chapel,	(01388) 537332	4-11	8	6	3	
3168	St Margaret's Church of England Primary Crossgate Peth, Durham	(0191) 3847331	4-11	60	175	60	1.403 miles in the distance criterion
3085	St Stephen's Church of England Primary Hall Lane, Low Willington, Crook	(01388) 746426	3-11 (N)	30	28	46	
3087	Stanhope Barrington Church of England (Controlled) Primary West Croft, Stanhope, Bishop Auckland	(01388) 528218	3-11 (N)	21	22	19	
2313	Stanley (Crook) Primary Wooley Terrace, Stanley (Crook)	(01388) 762858	4-11	19	38	19	4.696 miles in the distance criterion
2316	Sunnybrow Primary Sunnybrow, Crook	(01388) 746413	4-11	19	11	7	
2307	Tow Law Millennium Primary Wear Street, Attlee Estate, Tow Law, Bishop Auckland	(01388) 730283	4-11	20	19	13	
2324	Wearhead Primary Wearhead, Bishop Auckland	(01388) 537265	4-11	6	3	2	
2475	West Rainton Primary Leamside, West Rainton	(0191) 5843805	4-11	24	27	19	
2326	Willington Primary Chapel Street, Willington	(01388) 746414	3-11 (N)	30	43	24	
2328	Witton-le-Wear Primary St James Gardens, Witton-le-Wear	(01388) 488350	4-11	15	32	14	
2329	Wolsingham Primary Upper Town, Wolsingham, Bishop Auckland	(01388) 527457	3-11 (N)	30	26	16	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21
3511	Blessed John Duckett Roman Catholic Voluntary Aided Primary, Smith Street, Tow Law, Bishop Auckland	(01388) 731082	3-11 (N)	12	10	
3491	Blue Coat Church of England Voluntary Aided Junior, Langley Road, Newton Hall, Durham	(0191) 3865975	7-11	60	53	
3406	Esh Church of England (Aided) Primary, Front Street, Esh Village, Durham	(0191) 3731324	4-11	15	28	
3425	Our Lady and St Thomas Roman Catholic Voluntary Aided Primary, Cumberland Terrace, Willington, Crook	(01388) 746336	4-11	18	30	
3483	Our Lady Queen Of Martyrs' Roman Catholic Voluntary Aided Primary, Durham Road, Esh Winning, Durham	(0191) 3734343	4-11	12	25	
3421	St Cuthbert's Roman Catholic Voluntary Aided Primary, Crook Church Hill, Crook	(01388) 762889	3-11 (N)	30	32	
3486	St Godric's Roman Catholic Voluntary Aided Primary, Carrhouse Drive, Framwellgate Moor, Durham	(0191) 3847452	4-11	30	76	
3485	St Hild's College Church of England Aided Primary, Durham Renny's Lane, Gilesgate, Durham	(0191) 3847451	4-11	30	40	
3489	St Joseph's Roman Catholic Voluntary Aided Primary, Mill Lane, Gilesgate, Durham	(0191) 3865611	4-11	22	28	
3488	St Joseph's Roman Catholic Voluntary Aided Primary, Durham Road, Ushaw Moor, Durham	(0191) 3730355	4-11	15	21	
3407	St Michael's Roman Catholic Voluntary Aided Primary, Esh Laude, Esh Village, Durham	(0191) 3731205	4-11	28	39	
3165	St Oswald's Church of England (Aided) Primary & Nursery, Church Street, Durham	(0191) 3868029	3-11 (N)	20	94	
3481	St Patrick's Roman Catholic Voluntary Aided Primary, Goatbeck Terrace, Langley Moor, Durham	(0191) 3780552	4-11	15	26	
3492	*St Thomas' More Roman Catholic Voluntary Aided Primary Thorndale Road, Belmont, Durham	(0191) 3864761	4-11	17	30	

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South East Area

Nursery School

School and Address	Tel No	Age Range
Horden Nursery Cotsford Park, Horden, Peterlee	(0191) 5865415	Nursery
Rosemary Lane Nursery Rosemary Lane, Easington Village, Peterlee	(0191) 5271168	Nursery
Seaham Harbour Nursery Bottleworks Road, Seaham Harbour	(0191) 5812829	Nursery
Wingate Nursery Partridge Terrace, Wingate	(01429) 838206	Nursery

Special Schools

School and Address	Tel No
Hopewood Academy Crawlaw Road, Easington Colliery, Peterlee	(0191) 5270304
Walworth Bluebell Way, Newton Aycliffe	(01325) 300194

Community, Voluntary Controlled Schools and Non-Faith Academies

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2540	Acre Rigg Infant (L) Acre Rigg Road, Peterlee	(0191) 586443 7	3-7 (N)	64	97	70	1.997 miles in the distance criterion
2008	Acre Rigg Academy (L) Acre Rigg Road, Peterlee	(0191) 586291 5	7-11	64	65	65	
2411	Aycliffe Village Primary North Terrace, Aycliffe Village, Newton Aycliffe	(01325) 300227	4-11	25	40	23	
2737	Blackhall Primary Middle Street, Blackhall Colliery, Hartlepool	(0191) 586404 9	3-11 (N)	55	58	40	
2024	Bluebell Meadow Primary, Elwick View, Trimdon Village	(01429) 880349	3-11 (N)	60	19	24	
2706	Byerley Park Primary Greenfield Way, Newton Aycliffe	(01325) 300598	4-11	30	81	30	
2534	Cotsford Primary Third Street, Horden, Peterlee	(0191) 5865372	4-11	30	45	19	
2516	Deaf Hill Primary, Station Road West, Deaf Hill, Trimdon Station	(01429) 880358	3-11 (N)	26	28	21	
2018	Dene House Primary Manor Way, Peterlee	(0191) 5862937	4-11	50	54	35	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
3182	Easington Church of England Primary Easington Village	(0191) 5270259	4-11	21	43	14	
2746	Easington Colliery Primary Whickham Street, Easington,	(0191) 5270293	4-11	81	69	57	
2399	Fishburn Primary Fishburn, Stockton-on-Tees	(01740) 620162	3-11 (N)	30	22	13	
2593	Hardwick Primary Hawthorn Road, Sedgefield	(01740) 620041	3-11 (N)	30	76	30	4.658 miles in the distance criterion
2509	Hesleden Primary Hesleden, Hartlepool	(01429) 836376	3-11 (N)	19	30	19	3.854 miles in the distance criterion
2708	Horndale Infant Scholars Path, Newton Aycliffe	(01325) 300228	3-7 (N)	50	29	14	
2734	Howletch Lane Primary Pennine Drive, Peterlee	(0191) 5862765	3-11 (N)	57	40	86	
3183	Hutton Henry Church of England (Controlled) Primary Hutton Henry, Hartlepool	(01429) 836219	4-11	10	24	14	2.164 miles in the distance criterion
2023	New Seaham Academy Byron Terrace, Seaham	(0191) 5813046	4-11	38	93	30	
3517	Ribbon Academy Barnes Road, Murton, Seaham	(0191) 5175900	3-11 (N)	85	73	56	
2000	Ropery Walk Primary Ropery Walk, Seaham	(0191) 5813959	4-11	45	73	36	
3524	Seaham Trinity Primary Princess Road, Seaham	(0191) 5813047	4-11	60	83	47	
2004	Seascape Primary Ellison Road, Peterlee	(0191) 5864186	3-11 (N)	45	41	29	
3520	Seaview Primary The Avenue, Deneside, Seaham	(0191) 5813974	3-11 (N)	49	55	33	
2563	Sedgefield Primary Rectory Row, Sedgefield	(01740) 620359	4-11	30	62	25	
2536	Shotton Primary Grange Terrace, Shotton Colliery	(0191) 5262006	3-11 (N)	60	54	43	
3527	Shotton Hall Primary Waveney Road, Peterlee	(0191) 5864515	4-11	50	100	49	
2019	South Hetton Primary Frederick Terrace, South Hetton	(0191) 5261662	3-11 (N)	30	24	18	
2010	Stephenson Way Academy Stephenson Way, Newton Aycliffe	(01325) 300324	3-11 (N)	55	39	57	
2743	Sugar Hill Primary Sheraton Road, Newton Aycliffe	(01325) 300334	3-11 (N)	60	129	60	3.337 miles in the distance criterion

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21	The last place was offered on the basis of:
2523	Thornley Primary Cooper's Terrace, Thornley, Durham	(01429) 820280	3-11 (N)	30	32	23	
2742	Vane Road Primary Vane Road, Newton Aycliffe	(01325) 300380	4-11	60	161	61	1.077 miles in the distance criterion
2043	Westlea Primary Winslow Crescent, Westlea Estate, Seaham	(0191) 5813658	3-11 (N)	38	53	24	
2526	Wheatley Hill Community Primary Wheatley Hill, Durham	(01429) 820594	3-11 (N)	30	56	38	
2531	Wingate Primary Church Street, Wingate	(01429) 836843	4-11	51	57	44	
3518	Woodham Burn Community Primary Humphrey Close, Newton Aycliffe	(01325) 300230	4-11	45	50	29	
2733	Yohden Primary Windsor Terrace, Horden, Peterlee	(0191) 5863096	4-11	30	42	19	

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places offered up to 20/6/21
3504	Our Lady of Lourdes Roman Catholic Voluntary Aided Primary Fleming Field, Shotton	(0191) 5261531	4-11	24	32	
3510	Our Lady of The Rosary Roman Catholic Voluntary Aided Primary Westway, Peterlee	(0191) 5862264	3-11 (N)	45	48	
3507	Our Lady Star Of The Sea Roman Catholic Voluntary Aided Primary Thorpe Road, Horden, Peterlee	(0191) 5863895	4-11	17	29	
3300	St Cuthbert's Roman Catholic Voluntary Aided Primary, Mill Road, New Seaham	(0191) 5813090	4-11	30	75	
3472	St Francis Church of England Aided Junior Scholars Path, Newton Aycliffe	(01325) 300236	7-11	41	25	
3502	St Godric's Roman Catholic Voluntary Aided Primary, Thornley Road, Wheatley Hill	(01429) 820333	4-11	15	28	
3501	St Joseph's Catholic Primary, Murton, Seaham	(0191) 5261795	4-11	30	41	
3506	St Joseph's Roman Catholic Voluntary Aided Primary, Coast Road, Blackhall Colliery, Hartlepool	(0191) 5864308	4-11	13	22	
2020	St Joseph's Roman Catholic Voluntary Aided Primary, Garburn Place, Newton Aycliffe	(01325) 300337	3-11 (N)	25	19	
3301	St Mary Magdalen's Roman Catholic Voluntary Aided Primary, Dene House Road, Seaham	(0191) 5813055	4-11	45	75	
3470	St Mary's Roman Catholic Voluntary Aided Primary, Central Avenue, Newton Aycliffe	(01325) 300339	4-11	30	44	
3505	St Mary's Roman Catholic Voluntary Aided Primary, Wingate	(01429) 838294	4-11	12	25	
3441	St Michael's Church of England (Aided) Primary Front Street, Bishop Middleham, Ferryhill	(01740) 651482	4-11	15	23	
3442	St William's Roman Catholic Voluntary Aided Primary Elwick Road, Trimdon Village	(01429) 880348	4-11	20	31	

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INDIVIDUAL SECONDARY INFORMATION

North Area

School Ref No	School and Address	Tel No	Age Range	PAN 2022/ 2023	Total No of Applicants for 2021/22	Total No. of Places Offered up to 15/6/21	The last place was offered on the basis of:
4117	Consett Academy Ashdale Road, Consett, DH8 6LZ	(01207) 507001	11-18	(11-16) 300 6 th Form 100*	447	300	
4000	North Durham Academy High Street, Stanley, Durham, DH9 0TW	(01207) 292180	11-18	(11-16) 300 6 th Form 100*	316	229	
4010	Hermitage Academy Waldridge Lane, Chester-le- Street, DH2 3AD	(0191) 3887161	11-18	(11-16) 200 6 th Form - not set*	421	202	
4694	St Bede's Catholic School & Sixth Form College Consett Road, Lanchester, Durham, DH7 0RD	(01207) 520424	11-18	(11-16) 220 6 th Form 80*	587	240	
4047	Park View School ¹ (a) Church Chare, Chesterle-Street, DH3 3QA (b) North Lodge Premises, Chester-le-Street, DH3 4BB	(0191) 3882248 (0191) 3882416	11-18	(11-16) 240 6 th Form not set*	626	262	All Pupils in the Nearest School Criterion of on-time applications were offered a place
4011	Tanfield School Tanfield Lea Road, Stanley DH9 8AY	(01207) 232881	11-16	158	326	156	

¹ All measures for Park View School are to the Church Chare site.

^{*}Relates to PAN for external students to Year 12 only. NB This need not be set if the school only receives ad hoc applications.

South West Area

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places Offered up to 15/6/21	The last place was offered on the basis of:
4681	St. John's School and Sixth Form College, a Catholic Academy Woodhouse Lane, Bishop Auckland DL14 6JT	(01388) 603246	11-18	(11-16) 225 6 th Form not set*	521	239	
4162	Bishop Barrington School Woodhouse Lane, Bishop Auckland, DL14 6LA	(01388) 603307	11-16	180	320	101	
4150	Ferryhill Business and Enterprise College Merrington Road, Ferryhill, DL17 8RW	(01740) 651554	11-16	165	296	174	3.017 Miles away in the Distance Criterion of on-time applications
4178	King James I Academy South Church Road, Bishop Auckland, DL14 7JZ	(01388) 603388	11-18	(11-16) 161 6 th Form 50*	488	170	5.292 Miles away in the Distance Criterion of on-time applications
4008	Staindrop Academy Cleatlam Lane, Staindrop, DL2 3JU	(01833) 660285	11-16	154	185	90	
4007	Teesdale School Prospect Place, Barnard Castle, DL12 8HH	(01833) 638166	11-18	(11-16) 156 6 th Form Not Set*	191	142	
4009	Whitworth Park Academy Whitworth Lane, Spennymoor DL16 7LN	(01388) 815634	11-16	(11-16) 260	282	216	

^{*}Relates to PAN for external students to Year 12 only. NB This need not be set if the school only receives ad hoc applications

Central Area

School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places Offered up to 15/6/21	The last place was offered on the basis of:
4185	Belmont Community School Buckinghamshire Road, Belmont, Durham, DH1 2QP	(0191) 3865715	11-16	165	266	176	5.414 Miles in the Distance Criterion of on-time applications
4192	Durham Community Business College Bracken Court, Ushaw Moor, Durham, DH7 7NG	(0191) 3730336	11-18	(11-16) 141	82	76	
4200	Durham Johnston Comprehensive School Crossgate Moor, Durham, DH1 4SU	(0191) 3843887	11-18	(11-16) 265 6 th Form 50*	799	265	2.223 Miles away in the Distance Criterion of on-time applications
4691	St Leonard's Catholic School North End, Durham, DH1 4NG	(0191) 3848575	11-18	(11-16) 232 6 th Form 25*	633	232	
4190	Framwellgate School Durham Newton Drive, Framwellgate Moor, Durham DH1 5BQ	(0191) 3866628	11-18	225 6 th Form - Not Set*	585	228	6.408 Miles away in the Distance Criterion of on-time applications
4128	Parkside Academy Hall Lane Estate, Willington, Crook, DL15 0QF	(01388) 746396	11-16	180	360	225	5.272 Miles away in the Distance Criterion of on-time applications
4139	Wolsingham School Leezes Lane, Wolsingham, DL13 3DN	(01388) 527302	11-16	(11-16) 150	303	186	11.738 Miles away in the Distance Criterion of on-time applications

^{*}Relates to PAN for external students to Year 12 only. NB This need not be set if the school only receives ad hoc applications

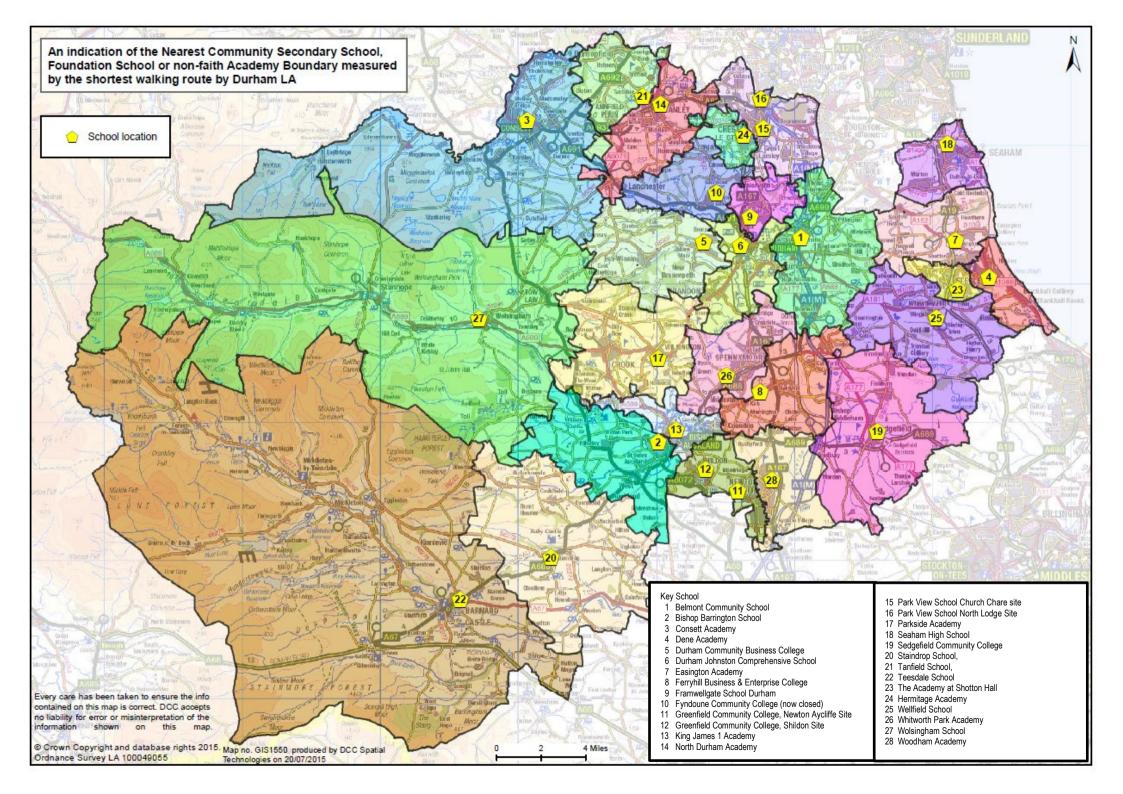
South East Area

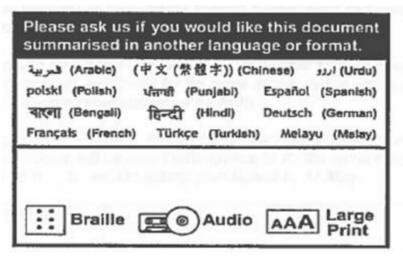
School Ref No	School and Address	Tel No	Age Range	PAN 2022/2023	Total No of Applicants for 2021/22	Total No. of Places Offered up to 15/6/21	The last place was offered on the basis of:
4214	Dene Academy Manor Way, Peterlee, SR8 5RL	(0191) 5546000	11-16	210	189	108	
4280	Easington Academy Stockton Road, Easington, SR8 3AY	(0191) 5270757	11-16	150	314	160	
4176	Greenfield Community College a Specialist Arts & Science School** a) Greenfield Way, Newton Aycliffe DL5 7LF b) Middridge Lane, Shildon, DL4 2EP	(01325) 300378	11-16	180	291	123	
4693	Peterlee St Bede's Catholic Comprehensive School West Way, Peterlee SR8 1DE	(0191) 5876220	11-18	(11-16) 180 6 th Form *not set	389	200	
4019	Seaham High School Burnhall Drive, Seaham, SR7 0EN	(0191) 5161600	11-16	240	283	223	
4231	Sedgefield Community College Hawthorn Road, Sedgefield, TS21 3DD	(01740) 617777	11-16	195	382	204	5.417 Miles away in the Distance Criterion of ontime applications
4215	The Academy at Shotton Hall Passfield Way, Peterlee, SR8 1NX	(0191) 5180222	11-16	230	540	270	
4218	Wellfield School, North Road East, Wingate, TS28 5AX	(01429) 838413	11-16	196	319	202	
4175	Woodham Academy Washington Crescent, Newton Aycliffe, DL5 4AX	(01325) 300328	11-16	220	393	250	3.633 Miles away in the Distance Criterion of ontime applications
4006	UTC South Durham Long Tees Way, Aycliffe Business Park, DL15 6AP	(01325) 430250	14-19	(14-16) 150 (16-19) 150			

^{*} Relates to PAN for external students to Y12 only. NB This need not be set if the school only receives adhoc applications.

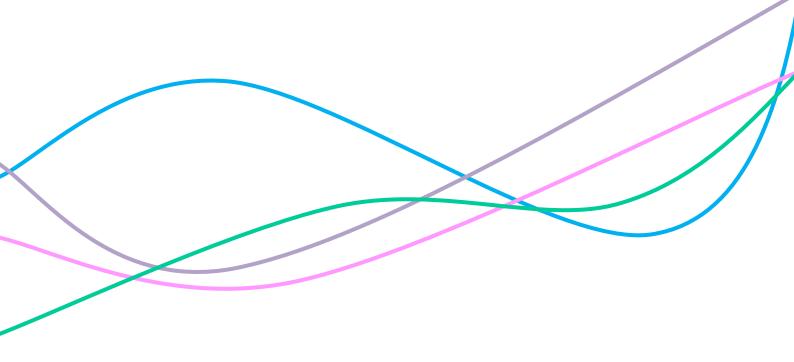
If you are considering applying for a place at UTC South Durham you should contact the school directly for their admission criteria or go to www.durham.gov.uk/schooladmissions School admission arrangements 2022/2023.

^{**} Greenfield Community College operates on two sites but is one school with one PAN. If you are unable to obtain a place for your child at your preferred site, unfortunately you will not be able to appeal if there are places at the alternative site, however you can still apply for an alternative school with places available.





If you wish to have a summary of this document translated Please contact 03000 265836



Note: Although the information contained in this guide was correct as at 6 September 2022 it should **not** be assumed that there will be no change affecting the relevant arrangements or matters detailed in the guide for admission to infant, junior, primary or secondary schools for 2022/2023, before the start of, or during, 2022/2023 academic year or in relation to subsequent academic years. You should visit our website: www.durham.gov.uk/schooladmissions or contact the School Places and Admissions Team, Children and Young People's Services, Green Lane, Spennymoor Co.Durham, DL16 6JQ. Tel: 03000 265896 in order to access the most up to date version.